

Northern Marianas College
ACADEMIC COUNCIL
Minutes of July 10, 2008

DATE: July 10, 2008

TIME: 8:30 a.m.

PLACE: BOR Conference Room

Voting Members Present:

Dr. Debra Cabrera, Dean of Academic Programs & Services, AC Chair

Mark Haag, Chair, L & H Dept., AC Vice Chair

Glenn D. Keaton, Chair, SMHA & Acting Chair, Nursing

Frank Sobolewski, Chair, SSFA Dept. ([Sam McPeters, Acting Chair during this time](#))

Cynthia DLGuerrero, Director, SOE

Eric Plinske, Chair, Business

Non-Voting Members:

Rosaline Cepeda, Director, OAR

Others Present:

Joyce Taro, Recorder

Lisa Hacskaylo, IR, OIE

Meeting called to order at 8:45am.

1) Review and Adoption of July 7, 2008 Agenda

Change review & adoption of agenda date from 7th to 10th.

2) Review and Adoption of the following Minutes:

a) May 29, 2008, June 26, 2008

3) Announcements

4) Old Business

a) Request to put on Inactive Status:

i) *Certificate of Achievement: Recreational Diving (Approved)*

It was suggested to change the last date to declare this as a degree to Spring 2009. A motion was made to place this program on inactive status. It was seconded and adopted by majority vote.

ii) *Certificate of Completion: Scientific Diving (Approved)*

A motion was made to place this program on inactive status. It was seconded and adopted by majority vote.

b) 2008-2009 Catalog: Awaiting actions on programs

c) Fall 2008 Schedule: Department Chairs are still working on this.

d) Student Services Policy 8002.07 (Student Regulations): Proposed ~~SO-E~~ [SOE](#) Policies (**Tabled**)

e) Assessment

Gen Ed: The Chair informed that Tom Colton is chairing Gen Ed and that Wil Maui is a member. The committee still needs a member from the Math department. The committee meets every Wednesday at 10:00am.

Liberal Arts: Leo is currently chairing this committee. Members are Frank Sobolewski, Mark Haag and Lyte Chapap. Form 2 is almost done. The idea of having a person manage the liberal arts program was reintroduced. The Chair would like to see the draft recommendation before it is sent to AC.

5) Department Request to Place Program(s) on Inactive Status

a)

6) Course Guide Review

a) Course Guide Stop Out

b) Course Guide Cancellation

i) MA 090 Pre-Algebra: Motion to cancel, seconded and adopted by majority vote. (**Approved**)

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- c) Course Guide Update
 - i) SL 102 Sign Language II: Motion to approve modifications, seconded and adopted by majority vote. **(Approved)**
- d) New Course Guide
 - i) MA 088 Basic Mathematics: Motion to approve this new course guide, seconded and adopted by majority vote. **(Approved)**
 - ii) MA 089 Pre-Algebra: Motion to approve this new course guide, seconded and adopted by majority vote. **(Approved)**

7) New Business

- a) Program Requirement Statement on IDP
It was recommended that a requirement statement be on all IDPs. It was clarified that a 2.0 GPA is needed to graduate but must have a e "C" on all core courses. Currently, SOE does not accept a D grade.
- b) NMC Online Issues
Cyndi had a concern about what was online for SOE and who put them there because students were asking if they can take those online. Adrian stated that he will address the concern brought forth. He will prepare a report on the eportfolio and who has administrative rights which gives access to post information online. Another issue may also be between CDI and APS programs. Deb will follow up with Dave Attao and Tee on these issues. For online training, Deb recommended to use faculty who are very familiar with moodle (Sallie Sablan, Barry Wonenberg and Lisa Lunde) who use online.
- c) Liberal Arts Program SLO and Description Change for 08-09 Catalog
Leo presented some modifications on the liberal arts SLO which he would like to be included in the 08-09 catalog. He ask comments, recommendations and for AC's approval. Because no individual is responsible for the program, AC approved this request. Leo is to resend the document with changes as recommended to AC as well.

8) Adjournment 10:24 a.m.

"In order to foster a better informed and cohesive college community, NMC faculty, staff and students are welcome to attend."